

stonedale



property management



Resident Management
Company Secretarial Services

LET US EASE
AWAY THE
BURDEN



UK legislation requires all limited companies to maintain and publish records relating to the governance of a company – including residential management companies.

This serves to protect investors, employees and other stakeholders.

Traditionally this is the responsibility of the Company Secretary; a senior Administrative Officer whose presence is crucial for the smooth running of any commercial business.



As a limited company, Resident Management Companies are not exempt from these same legal requirements. However, there are differences that do exist between commercial companies and an RMC which is an area that is too easily ignored or sidelined by Directors of Resident Management Companies. Failure to meet the company's legal requirements can sometimes delay the sale of a unit within the development and, in extreme cases, may make a Resident Management Company Director(s) liable to fines under the Company Law.

We understand that most Resident Management Companies are run by individuals who have busy lives and have many other day to day responsibilities to deal with.

Employing Stonedale Property Management company secretarial services' can provide any Resident Management Company Director with peace of mind that the company's legal obligations are being handled by qualified professionals.



WHAT OUR SERVICES COVER?

Our annual compliance service includes:

- Acting as company secretary (through our incorporated secretarial company)
- Preparing and maintaining registers of shareholders, directors and other statutory records
- Filing annual returns and other statutory documents at Companies House, such as, the resignation or appointment of Directors
- Advising of the ability of private companies to dispense with certain administrative formalities under the Companies Act 2006
- Provision of a registered office address
- The storage of company statutory files

We can also provide these services on an ad hoc basis (at an additional fee):

- Attendance of AGM's
- Share certificate administration
- Change of company name
- New company formation



WHY TALK TO STONEDALE PROPERTY MANAGEMENT?

At Stonedale there's no such thing
as 'standard' service

We're the specialist property managers for some of the most exceptional London developments, along the north bank of the Thames from the City boundary through Wapping, Limehouse and Docklands and from Southwark to Greenwich in the south.

Our approach to property management is as innovative as the region itself. Unless you know the industry inside out, developing a place that people can call home isn't a straightforward business. Since Stonedale's launch in 1995, we've learnt the most effective way of running residential developments by offering a genuinely personal solution. By employing an efficient and dedicated managing agent who's easy to communicate with, you're sure to make a success of any development.

Expect the best. Welcome to Stonedale.

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TO FIND OUT MORE
ABOUT OUR COMPANY
SECRETARIAL SERVICE,
CALL NOW FOR A
NO OBLIGATION
CONSULTATION.

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